

ST. JOHN'S EV. LUTHERAN
SCHOOL
2018 - 2019
**STUDENT
HANDBOOK**



www.StJohnsLutheran-muk.org

Revised August 2018

SCHOOL DIRECTORY

Pastor John Bortulin ----- Cell 262-232-2202 or Office 363-4999

Pastor Micah Martin ----- Cell 262-975-0827 or Office 363-4999

Principal James Schneck ----- Cell 262-378-0117 or Office 363-4999

School Phone Number ----- 363-4999

School Fax Number-----363-7383

FACULTY

Mrs. Megan Schaffer (Preschool) -----920-840-8675

Mrs. Amanda Humann (Preschool)----- 920-360-8221

Mrs. Kelly Raabe (Kindergarten) ----- 262-363-8689

Miss Jessica Neuman (Grades 1 and 2) -----623-628-3347

Mr. Brian Humann (Grades 3 and 4)-----920-360-8220

Mr. Steven Toth (Grades 5 and 6)-----262-745-7101

Mr. James Schneck (Grades 7 and 8) -----262-378-0117

BOARD OF EDUCATION

Mr. Dennis Fletcher -----262-567-1475

Mr. Kevin Gardner -----262-363-5110

Mr. Adam Milne -----262-949-8793

Mr. Tom Antczak -----262-378-4002

Mr. Kip Raabe -----262-363-8689

FORWARD

May this HANDBOOK acquaint you with the program of Christian education offered at St. John's Evangelical Lutheran School. Using this HANDBOOK as a reference will give you a better understanding of the purpose, policies, and practices of our school. Please keep this booklet in a convenient place.

SCHOOL MISSION STATEMENT

St. John's Lutheran School is a Christian elementary school offering grades 3 yr-old Pre-k through 8th grade. It is owned, maintained, and operated by St. John's Evangelical Lutheran Congregation in Mukwonago, Wisconsin.

The mission of St. John's Lutheran School is to:

- *Assist parents with training their children in the knowledge of Jesus Christ as their Savior.*
- *Educate students in all areas of academics in harmony with learning about God.*
- *Guide students in Christian living, and encourage them to impact the world for Jesus Christ.*

NOTICE OF NONDISCRIMINATION POLICY AS TO STUDENTS

St. John's Evangelical Lutheran School admits students of any race, color, nationality and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs and athletic and other school-administered programs.

ENROLLMENT POLICY

All children of St. John's Lutheran Church who are of elementary age are encouraged to attend our school. Children of parents who are not members may be accepted after consultation with the board of Christian Education, the principal and the pastor. (Nonmember admission will be reviewed each school year.)

Parents with enrolled children (member or nonmember) agree to cooperate with the policies and following provisions of this handbook:

- A. The children will be instructed in the doctrines of Holy Scripture and confessed by the Wisconsin Evangelical Lutheran Synod. St. John's statement of beliefs is found at the end of this handbook.
- B. Parents and children who are members of St. John's Lutheran Church are to have regular church attendance.
- C. Parents who are not members of St. John's Lutheran Church or a sister congregation are asked to attend our Adult Education class within the present school year. This class enables the parents to become familiar with the doctrines and teachings of the Wisconsin Evangelical Lutheran Synod.
- D. All parents will permit the children to take part in usual school activities and church services. Parents who want to have their child excused should talk to the Principal, the Pastor, or School board.
- E. A child must be five years old by September 1st to enter kindergarten. Children may be admitted to the other grades in view of records showing satisfactory completion of earlier grades.

PRESCHOOL REGISTRATION

St. John's offers a Preschool Program for children who will be age 3 or 4 by Sept 1st, of the current year. Classes for children are held week days with a choice of either half day or whole day sessions as class size permits. The preschool program runs according to the elementary schedule from September through May. Preschool registration for the following school year will begin in January. Parents of WELS congregations will have 1st opportunity to register, and then parents of currently and previously enrolled non-WELS students, and then the community at large. Parents may hold a place for their child in a session as class size permits by paying a registration fee.

K-8 REGISTRATION

Grades K – 8 registration will be throughout the month of March and there will be an orientation night at the end of August. Home visits or group meetings will be done with the classroom teacher. During this visit the information regarding changes for the upcoming year will be addressed (this information will also be given on orientation night). All paperwork can be mailed in or returned in person to the secretary. If you have any questions regarding information for registration please contact the school secretary at 363-4999.

TUITION AND SCHOOL FEE REFUND POLICY

If a child withdraws from St. John's during the present school year, the following refund policy will go into effect:

1. There will be no refund of registration fees.
2. In regards to tuition and student withdrawal:
 - a. If the student withdraws during the first semester (1st and 2nd quarters) of school, the 2nd semester tuition fee will be refunded.
 - b. There will be no tuition refund after the second semester (3rd and 4th quarters) begins.
3. In case of an expulsion, no school or tuition fees will be refunded.

FINANCIAL SUPPORT UPDATE

Our school is supported by the members of St. John's Lutheran congregation through their free-will contributions to the church.

Tuition, which is set yearly by the Board of Education, covers a portion of the costs associated with offering education at our school. The majority of the costs of our school are borne by the members of St. John's, who consider Christian education a priority. Generally speaking, we hope to have our classrooms filled with children whose parents are members of St. John's. However, as room permits, a limited number of nonmember children may be enrolled, provided they meet the requirements set up by the Board of Education, pastor and principal. This generally means that the child must have a record of good conduct, attendance and cooperation from the previous school attended, and that the parents understand the Lutheran doctrine and philosophy of life that is being taught in our school.

Nonmembers of St. John's are asked to maintain the school by paying a yearly tuition fee which is printed on the Registration Form. Preschool fees are the same for members and nonmembers. **All school fees and tuition payments are expected on or before the 1st day of each of the four quarters, or first day of the month on monthly payments. Any deviation from the above procedure must have the approval of the board of Christian Education.**

St. John's Christian Education Board does not want school fees to interfere with anyone's intent of obtaining Christian education for their child. If anyone needs special arrangements or consideration, please do not hesitate to contact the principal or a board member.

RELIGIOUS BOOKS

Parents are expected to provide hymnals and Bibles. Those that are needed may be ordered at registration.

ANNOUNCEMENTS

Regular announcements will be distributed to remind parents of coming events through a weekly newsletter called the PANTHER PRESS or our website: www.stjohnslutheran-muk.org. Please consult the school calendar before planning vacations during the school year.

STUDENT INJURY & PERMISSION TO ADMINISTER MEDICATION

Please note that a permission form is now required if you are asking teachers to administer medication from home. A new form must be filled out any time there is a change in medication or a new medication is to be administered. These forms will be available upon request from the school office. The school will not provide any medication. It is our policy to call 911 for all questionable student injuries.

NOTES:

IMMUNIZATIONS AND PHYSICAL EXAMINATIONS

The State of Wisconsin requires all elementary children to have the immunizations listed below. Please check your child's health records to see if you comply. The school health records will be checked by the County health Department in the fall. Tell us at registration if any changes were made during the summer months.

All preschool, kindergarten and other new students who have not had a health exam within the past year must have one upon entrance into our school. The health exam form and immunization form can be picked up at the school office.



SCHOOL HOURS

Preschool -----8:30 A.M. – 11:15 A.M. OR 8:30 A.M. – 3:20 P.M.

Grades K-8-----8:30 A.M. – 3:20 P.M.

Early Release Days-----11:30 A.M.

Children should not arrive at the school premises before 8:15 a.m. Since teachers are busy preparing for the day’s instruction, the students are unsupervised until 8:15 a.m. Parents’ and students’ cooperation is most important. The doors may be opened earlier during inclement weather.

Students should not be dropped off earlier than 8:15 AM, at which time the school outside doors will be opened. At 8:15 the students will be allowed into their respective classrooms, but should not roam the halls or congregate in the bathrooms. Teachers will take attendance promptly at the 8:30 bell. Please call in children who are absent, as we will call you to verify the whereabouts of any missing students.

Parents who pick up children after school are expected to do so promptly at 3:25 p.m. Children are expected to leave the school grounds immediately after dismissal. Parents will be responsible for their child’s conduct between home and school. The school is unable to assume responsibility for the child off the school premises or before or after school hours. Students will not be allowed to remain in the building proper after 3:45, except for organized, supervised functions. Children not picked up by 3:45 will be taken to the After School Care to wait for parents, and parents will be billed the regular rate for any time they are there. The children will not be allowed to leave the grounds without an adult chaperone or permission from home. If the children are detained, for any length of time, after school by the teachers, parents will be notified as to the reason.

PARENT-TEACHER RELATIONSHIPS

As in all aspects of Christian life, the relationship between parents and teachers should reflect a spirit of mutual cooperation to achieve the goal of bringing up children “in the training and instruction of the Lord”. Toward this goal, our staff makes every effort to be available for conferences and parental contact, seeking to be proactive so that problems and misunderstandings may be dealt with in a positive Christian manner. However, we also realize that we live in a sinful world, and that Satan does his best to bring disharmony between believers. At times a parent may disagree with a school or classroom policy or practice, especially as it pertains to their child. Such concerns should not be allowed to fester within, nor should they become the subject of public conversation or parking lot gossip.

God has a better plan as is laid out in Matthew 18. Discuss the problem with your child’s teacher first. Approach the discussion with prayerful humility. Rejoice that the problem is between fellow Christians whose Lord is over all, for under our almighty all-knowing God any such problem can be eventually resolved. If resolution cannot be found at this point, concerns should then be addressed to the principal, who will work with both parents and staff to find a solution.

As a final step, unresolved issues can be presented in writing to the Board of Education. However, the board believes that general fairness requires the teaching staff and principal to be given the first opportunities to hear a complaint, in an attempt to achieve an agreeable resolution. Therefore, the board may elect to not give hearing to concerns brought outside the outlined procedures.

CURRICULUM (COURSE OF STUDY)

- PRESCHOOL:** St. John's Preschool is based on, but not limited to the procedures of the High/Scope curriculum. Experiences are provided that meet children's needs and stimulate learning in all developmental areas—spiritual, physical, intellectual, emotional, and social. These experiences occur in an environment where children learn by hands-on, active experiences that are developmentally appropriate.
- KINDERGARTEN:** Devotions, Religion, Pre-reading, Printing, Number Readiness, Art, Singing, Science, Social Studies, Health, Phy. Ed.
- FIRST GRADE:** Devotions, Religion, Reading, Math, Printing, Music, Language, Science, Social Studies, Health, Art, Phy. Ed.
- SECOND GRADE:** Devotions, Religion, Reading, Math, Spelling, Social Studies, Science, Language, Health, Music, Penmanship, Art, Phy. Ed.
- THIRD GRADE:** Devotions, Religion, Math, Spelling, Reading, Science, Social Studies, Language, Health, Art, Music, Penmanship, Phy. Ed.
- FOURTH GRADE:** Devotions, Religion, Math, Spelling, Reading, Science, Social Studies, Language, Health, Art, Music, Penmanship, Phy. Ed.
- FIFTH GRADE:** Devotions, Religion, Math, Spelling, Reading, Science, Social Studies, Language, Health, Current Events, Art, Music, Penmanship, Phy. Ed.
- SIXTH GRADE:** Devotions, Religion, Math, Reading, Science, Geography, World Cultures and Geography, Language, Spelling, Health, Art, Music, Penmanship, Phy. Ed.
- SEVENTH GRADE:** Devotions, Religion, Confirmation Instruction, Math (grade level or advanced), Science, American History, Music, Spelling, Language, Reading, Health, Art, Phy.Ed., Community Service
- EIGHTH GRADE:** Devotions, Religion, Confirmation Instruction, Math (grade level or advanced), Science, American History, Music, Spelling, Language, Reading, Health, Art, Phy.Ed., Community Service

SCHOOL ATTENDANCE

By state law, all school-age children are required to attend school every day it is in session. Exceptions are made only because of illness or by special permission of the principal and school board in advance. IN CASE OF AN ABSENCE OF MORE THAN TWO DAYS, THE PARENT SHOULD TELEPHONE THE TEACHER. Absence from school does not excuse the student from making up missed work upon his return to school. Tardiness is to be treated in the same manner as absence and a written excuse should accompany the student. Repeated absence and tardiness will jeopardize the student's advancement into the next grade. More than 10 absences or late arrivals per semester will require a meeting with the teacher and principal in order to develop a corrective action plan.

Parents are urged to make appointments with dentists and doctors for nonschool hours and early release days, if possible. Family vacations are discouraged by the Board of Education because they hinder the overall development of the child and they also take a large amount of teacher preparation. Teachers will be notified in advance of all extended absences. In ALL cases a signed note must accompany the child upon his or her return to school stating the reason and date of the absence. Late students must receive a pass from the office before returning to class.

Students who come to school late without a medical excuse or a note from the parent will be referred to the principal. Exceptions will be made for bus related problems or severe weather situations. Repeated tardiness or absence may be considered cause for retention.

In cases of illness, students must be symptom-free for 24 hours before returning to class. We want to maintain a healthy environment, and sending sick children to school puts other children at risk.

FAMILY TRIPS: When at all possible, family trips should be planned so as to not interfere with a student's school attendance and education. If this cannot be arranged and students must be absent from school for the purpose of a family trip, a student will only be excused for a maximum of 10 days per school year. If, in the opinion of the parent, there are some exceptional circumstances that they feel warrant an extension of this maximum limit, the parent can meet with the school principal to request that this be considered for approval. Trips where the parents do not accompany a student will not normally be approved. Student absence requests shall be submitted to the school principal at least one week in advance of the planned absence. The request shall be made on a school form provided for this purpose and available from the principal.

Make-up arrangements for absences shall be at the initiative of the student and/or parent and at the discretion of the teacher. Make-up provisions may differ among teachers, depending upon the nature of the class and the type of work missed. Alternative assignments may be an option in some situations. It is the student's responsibility to check with each teacher to determine the make-up arrangements. It is expected that these arrangements will be made prior to the student leaving on the family trip.

ST. JOHN'S RETENTION POLICY

At the end of each year, if any student has missed 30 or more days of school the student will be tested to help evaluate if the child shall be retained or passed to the next grade. Parents will be notified in advance by their child's classroom teacher of the possibility of their child repeating his or her grade. If the teacher recommends that a student is to be retained, the student must either attend an appropriate summer program and be tested before the next school year (a marked improvement must be observed) or repeat the grade the following year.

BICYCLES AND SCOOTERS

Children riding bicycles or scooters to school must park them in the bicycle rack by the back shed. Bicycles and scooters are not to be ridden during school hours unless special permission has been granted. It is suggested that children bring locks for their bicycles, as the bicycles are left unattended during the school day.



BUS TRANSPORTATION

Bus transportation is available for the convenience of the students by the school district in the area. The parents will be notified in advance if there is a conflict of calendars. Those students who are eligible for this service will conduct themselves in a manner becoming a child of God. A faculty member will supervise the children after school is dismissed to make sure the children get on the proper bus. Unless we have a note or phone call stating otherwise, the student will be sent home on the bus. No one will be allowed to go home (or elsewhere) with any other person unless parental permission is given. Students not riding their regular bus should notify the teacher and bus driver with a note from their parents. The principal or teacher must also sign this note. Only bussing students are allowed at our school bus stop. Three misconduct notes given to a child by the school's bus stop supervisor will result in the child being transported by the parents for one day. Repeated misconduct notes may cause extended loss of bus privileges. In addition, all bus rules designated by Dousman Transport Company or their representatives are to be obeyed.

Parking Lot Procedures: The most dangerous times in the day for our students is when they are coming and leaving from the building. Parents are asked to always remember that safety must be a priority in the lot, and that extra caution should always be taken.

In order to assist in the safe transfer of students, we have established procedures to keep children out of traffic patterns and away from moving vehicles. Do not park on the south side of the lot, as we leave that area designated for busses only. Especially, no parking or standing is allowed in front of the building or in the bus pickup area. Parents must wait between the doors. Please do not come into the school hallway or grab children out of line early, as children are lining up and we are trying to eliminate extra congestion and confusion. Bus children will leave first, followed by parent pick-up children. When parent pickup children are released, it is expected that they will immediately leave the building and pass **BEHIND BUSES**. Following these procedures will insure a safe transition for both our pickup and bus students.

LUNCH TIME

Our school will offer hot lunch at least three days a week. Hot lunch will be at a cost of \$2.00 per meal ticket. Your child/children **MUST** have a hot lunch ticket to receive hot lunch. Children who forget their lunch/ticket may call home at morning recess to have a parent bring a meal.

MILK PROGRAM

Chocolate and white milk will again be available to our pupils at \$25 per semester or \$50 per year, per student. Milk can be paid in full at the start of the school year or can be paid for on a semester basis. You will receive an invoice for milk if you decide not to pay in full at registration. Payments must be made prior to the start of the semester.

DRESS CODE

The following guidelines have been established by the Board of Education as policy for the children of St. John's School. The children of our school are asked to dress up for school and not to dress down.

- 1) Hairstyles should not be distracting to others.
- 2) Neat active wear will be allowed in the classroom.
- 3) The children will not be allowed to wear clothing that is torn or ripped.
- 4) Modest tops are permitted to be worn at school. No cleavage or midriff should be showing at any time.
- 5) Shorts may be worn from April 1st through October 31st. Finger-tip rule applies as to length (shorts should be longer than the fingertips when arms are resting by sides). Parents are asked to use their discretion by listening to the weather. Remember that all children go outside for recess, so please dress appropriately.
- 6) No apparel may have beer or tobacco slogans, band logos, or non-Christian, derogatory, or worldly slogans printed on them. Brand logos are acceptable, but no writing is permitted across the seat of pants or skirts.
- 7) No eye shadow, lipstick or any other make-up will be worn. The application of cosmetics or hairspray will not be permitted on school grounds. Clear Chap Stick is acceptable; colored Chap Stick or lip-gloss is not allowed. Scented lotions or perfume should not be used in consideration of other students.
- 8) Gym shoes will be left at school, and only worn indoors.
- 9) Children are encouraged to dress up for church services when singing; no athletic shorts, sweatpants or jeans. When singing, children are leading the congregation in worship. Please show respect to God by dressing modestly and respectfully.
- 10) Children must have backed or strapped shoes.
- 11) No under garments may be showing at any time. Pants are to be worn at or above the waist, and undergarments should not be visible through clothing. Please consider modesty and appropriate size when choosing what to wear.
- 12) Light blue St. John's field trip shirts **MUST** be worn on field trip days. Please reserve them for this purpose so they are neat and clean when we go out into the community.

Let us always keep in mind who we are and what we wish to accomplish at St. John's. We are not of the world; we are, and should be, different. *The principal and faculty will have final discretion as to what is appropriate and proper.* **PARENTS, PLEASE ENFORCE THIS DRESS CODE!**

Philippians 4:8--"Whatever is true, whatever is noble, whatever is right, whatever is pure, whatever is lovely, whatever is admirable--if anything is excellent or praiseworthy--think about such things."

SCHOOL CLOSING

In the event of inclement weather, the announcing of Mukwonago schools closings will be on TV channel 4 or 12. As a general rule, if the Mukwonago schools are closed, St. John's will be closed. Please call the principal if a question arises about the closing of the school.

ARTICLES OF CLOTHING FORGOTTEN

The school is not responsible for any lost or discarded articles of clothing. Any clothing (coats, scarfs, mittens, etc.) brought to the school in the morning should be taken home again after school. Parents, please LABEL anything that can be labeled. A Lost and Found Box is located outside the school office. It is emptied quarterly, and any remaining items taken to Goodwill.

ITEMS CHILDREN SHOULD NOT BRING TO SCHOOL

Valuable articles: Valuables brought to school are the responsibility of the individual, and the school does not cover loss in any way. Electronics are not allowed to be brought into the classroom, and will remain turned off and in backpacks during the school day. Teachers may make special exemptions to this rule.

Toys: guns, dolls, playing cards, marbles, dice, etc. (This does not include sports equipment or special items for "Show and Tell" period.)

Others: Knives, guns, skateboards, rollerblades, etc.

USE OF PHONES

Each child should make arrangements with his/her parents the night before or in the morning before school begins concerning means of getting home, visiting a friend's house, or involving matters after school hours. The children will only be permitted to use the phone if deemed necessary by the teacher. Children who bring their own phones must leave them off and in the backpack during the day. Any phones found on or used in the school without permission will be confiscated until retrieved in person by parents.

DESTRUCTION OR LOSS OF PROPERTY

The parents will be held responsible for any destruction or loss of schoolbooks, library books, or school property by their child.

TEACHERS' AIDES

If you would like to help our teachers as a volunteer aide, please contact one of the teachers for more information on how you can help to do his work. In the past years we have had excellent assistance, and our students really benefited. We could use additional help; so if you are able and willing, why not give it a try? Contact any member of the faculty or the principal.

FIELD TRIPS

The school will sponsor field trips and tours to various points of interest. These serve to broaden the child's horizon and enrich his learning experiences. Parental permission must be granted for any child taken off the school grounds. Each child will be given such a permission slip to be taken home and signed by the parents in advance of the field trip or tour. Failure to behave on a field trip will result in a teacher contacting the child's parent to discuss the misbehavior and parents may be asked to pick up the child so that the rest of the trip is not disrupted. Future misbehavior may result in the child missing the next field trip.

CHURCH ATTENDANCE

Regular and faithful attendance at the services of St. John's Lutheran Church is expected of all children enrolled in St. John's Lutheran School. We do not want our children to miss out on the many blessings God has promised us as a result of hearing His Word. Parents are also reminded that faithful church attendance on their part is essential to the emotional welfare of the child as well as their own spiritual welfare. To this end, we ask that you assist the staff by faithfully recording your child's attendance in their weekly folder.

CHURCH SINGING

The children of our school will be singing periodically in our Sunday services during the school year. All children are expected to take an active part in this singing. Please make it a priority and a special effort to attend the right service when your child is scheduled to sing. Parents are expected to send a note or email the director if their child is unable to attend.



SPECIAL WEEKLY WORSHIP AND MISSION OFFERINGS

Every Wednesday the children of the school will meet to worship as a group. Mission projects will be announced in the Panther Press, and a mission collection will be taken weekly at Chapel. By this means the school children can take an active part in helping to spread the Gospel of Salvation. The students will learn to know the missions, schools, agencies, and organizations which our Synod supports. Children will have their own mission envelopes to encourage stewardship.

GRADING, GUIDANCE AND REPORTING TO PARENTS

A - Excellent	93 - 100% - A range	I - Incomplete
B - Good	85 - 92.9% - B range	S - Satisfactory
C - Average	77 - 84.9% - C range	U - Unsatisfactory
D - Below Average	69 - 76.9% - D range	N - Needs Improvement
F - Failure	68.9 - below - F range	

Report cards and mid-term reports will be issued with the above letter grades. They are a reflection of what each child has accomplished. The Lord has given different abilities to each child. Our foremost concern is that each child is working to the best of his God-given abilities.

Parent-teacher consultations are scheduled for fall with an optional opportunity in spring. There will be an optional time set aside for those parents who wish to consult the teacher. Additional private conferences will be arranged whenever requested. The consultations help to give the parents a greater understanding of the report card, the child's desires, attitudes and any special strengths or weaknesses. Please check the school calendar for the exact dates. If you wish to visit a classroom, please respect the educational atmosphere of this class and contact your child's teacher first.

EXTRACURRICULAR ACTIVITIES

Our school offers the students a chance to participate in extracurricular activities with other Wisconsin Synod Christian Elementary Schools. Our school's colors are blue and white. Our teams are known as the St. John's Panthers. Our school also offers other interscholastic activities. In order that our athletic program not be a detriment to our academic program, we have set a limit of three hours of practice/game time per week, not counting Fridays. Listed below are the activities in which students can participate and the classes which are eligible for each activity.

In order to remain eligible, a student must show faithfulness in daily schoolwork. A period of probation may be given to a student who is not meeting this requirement. An "F" on the report card is automatic ineligibility.

ATHLETICS

Girls' Volleyball, Grades 3 – 8
Boys' & Girls' Basketball, Grades 3 – 8
Boys' & Girls' Softball, Grades 5 – 8
Boys' & Girls' Cross Country, Grades K – 8

OTHER ACTIVITIES FOR BOTH BOYS AND GIRLS

Forensics, Grades 5 – 8
Battle of the Books, Grades 3 - 8
Geography Bee, Grades 5 - 8
Spelling Bee, Grades 1 - 8
Math Meet, Grades 5 - 8

The faculty and Christian Board of Education has established the following guidelines for those students involved in extracurricular activities.

- A. Participating in these activities is a privilege and should be held and considered an honor.
- B. Only those willing to sacrifice their time and who are receptive to the discipline of our system will get the privilege to represent their school.
- C. An honest use of the student's God-given talents must be shown in his or her scholastic achievement, school attendance, homework, and all other requirements of the school. The student must be in complete satisfactory standing with his or her teacher (using the teacher's best discretion).
- D. Extracurricular activities at St. John's will strive to encourage Christian leadership, responsibility, and to aid Christian students in learning the skills necessary to compete and to witness their faith to others.
- E. The Christian Education Board has agreed to make the following policy concerning transportation to school-related events: "The parents of the child will be responsible for providing transportation to athletic and other extracurricular school activities."
- F. A list of participants in the activities and their phone numbers will be given to all families ahead of time so that parents can make arrangements. This policy will hopefully take the burden off the coaches and teachers finding and organizing transportation for the students.
- G. If a student is absent from school, they will not be allowed to practice or play in that evening's game.

May our Lord continue to bless us with people willing to serve as leaders and children willing and anxious to participate in our extracurricular activities.

DISCIPLINE

St. John's Lutheran is a Christian Elementary School. It is therefore understood that the Word of God is to rule supreme at our school, and that all discipline is to be shaped in accordance with this norm. It must be understood that the Law and the Gospel are the motivating forces, which determine the discipline of our school.

Our school, along with all other WELS schools, are guided by faith. Our faith is founded in the Scriptures, and is clarified in the Lutheran Confessions and is explained for instruction in Luther's Catechism. As such, we reject any and all teachings contrary to the clear word of Scripture. This includes teachings regarding marriage, gender, and sexuality that oppose Scripture and the Confessions. As such, students are to behave according to these standards. In maintaining our integrity of purpose, the school has the right to discipline or withdraw a student for any activities contrary to Scripture or our established conduct. Failure to comply with expected standards of conduct, whether on or off campus, will subject the student to potential disciplinary action, up to and including expulsion.

The school assumes the role of the parents when the children are under its care. Pupils are expected to place themselves under this guide. Pastor, teachers, and aids are to be obeyed and respected as the representatives of God as clearly shown in the Fourth Commandment, where God requires respect for all in authority. Bearing this in mind, parents should not attempt to excuse their children from conforming to the clear guide of Scripture or any of the rules of the school. Parents will be notified of classroom and school rules prior to the start of school.

We ask that parent's refrain from standing in judgment over the disciplinary actions of the school. If any misunderstandings or problems should arise in regard to discipline, we expect that parents will discuss them with teachers in a manner which is pleasing to the Lord and becoming to a Christian.

Any child receiving three detentions per quarter for chronic misbehavior or profanity will be suspended from school attendance for three days. If suspended, the child must appear before the Board of Education with his parents for prayerful discussion regarding his reinstatement into school, which could be on a probationary or conditional basis. Persistent disregard for God's Word and the rules of the school will make it necessary to expel any such pupil.

PURPOSE OF THIS HANDBOOK

The purpose of this handbook is to acquaint the members of St. John's congregation and nonmembers more fully with the Christian Elementary School it supports. Through this handbook we hope that the members are able to understand the aims, policies, and practices of the school. Remember St. John's School and staff in your prayers and with your talents and church offerings.

St. John's Lutheran Board of Christian Education

NOTES:



St. John's Evangelical Lutheran School

Statement of Beliefs

Thank you for enrolling your son/daughter at St. John's Lutheran School, Mukwonago. We are pleased and privileged to serve your family. We are passionate about our mission and thrilled to share the joy of Jesus with our students!

The mission of St. John's Lutheran School is very spiritual in nature. In addition to offering our secular educational subjects, we want every one of our students to learn more about God's Word and Jesus Christ. At St. John's, spiritual matters are more than a class or a daily devotion. Lessons from God's Word are an integral part of everything we teach and do, and all of our classes are taught in the light of scripture.

To that end, we realize that you might not be familiar with who we are or the spiritual nature of what we will teach your son/daughter. Therefore, please read the following basic outline of what we at St. John's Lutheran School and the Wisconsin Evangelical Lutheran Synod believe and teach. It is important to us that you have a clear understanding of how we will spiritually serve your son/daughter with the truths of God's Word.

We believe...

The Bible is the true word of God. It clearly teaches all we need to know in order to obtain our eternal life. The Holy Spirit uses the Word of God to give and strengthen Christian faith; therefore, we want to hear, learn, and believe its message. (2 Peter 1:21, I Corinthians 2:13, 2 Timothy 3:16, John 10:35, Luke 11:28, John 5:39, Rom. 10:17)

There is only one true God. In the Bible God reveals himself as three persons—Father, Son, and Holy Spirit. This is why he is called "Triune." These three persons in one God are all God. They are equal in power, glory, and in every quality. To deny or ignore one person is to deny all of them. It is God who created, redeemed, and sanctified us. (Deuteronomy 6:4, Matthew 28:19, John 5:23, Genesis 1:1, I John 2:2, Romans 15:13)

At the beginning of time God created heaven and earth and all creatures. He did this in six regular days—he spoke his almighty word to create all things. He made everything out of nothing. Man and woman are God's special creation. (Genesis 1:1, Genesis 1:31, Exodus 20:11, Psalm 33: 6 & 9, Psalm 124:8, Mark 10:6, Hebrews 11:3)

The first man and woman, Adam and Eve, lost the image of God when they gave in to the temptation of Satan and disobeyed God's command. This brought on them the judgment of God. Since that time all people are conceived and born in sin, desire to do what is evil, and are dead spiritually. Therefore, we are unable to reconcile ourselves to God by our own efforts and deeds. (Genesis 2:17, Psalm 51:5, Ephesians 2:1, John 3:6, Psalm 5:4, Romans 5:12, I John 3:4, Romans 8: 7 & 8)

The message of the gospel is the good news that a loving God sent Jesus Christ to take away the sins of all people. The gospel freely offers to all sinners the righteousness that is found in Jesus. God offers and gives eternal life and salvation to all those who believe in the gospel promises. (John 1:17, Romans 1:16, John 3:16, Colossians 2:13, Luke 2: 10 & 11, Ezekiel 33:11)

Jesus Christ is the Savior of everyone. He is the eternal Son of God, equal to the Father and the Holy Spirit. He is also the son of the Virgin Mary. He became man to redeem all people. Taking our place, he lived a perfect life keeping the law of God for us. He also died as our innocent substitute on the cross to pay a price sufficient for everyone's sin. After rising from the dead, Jesus ascended into heaven. On the Last Day he will judge all the people who are still living and those whom he will raise from the dead. (I John 5:20, Matthew 1:23, Ephesians 1:7, Galatians 3:13, Hebrews 4:15, Romans 1:4, Acts 10:42)

God judged all sinners righteous in his sight when Jesus Christ died on the cross for us. God declared everyone free from the guilt and punishment owed for our sins. The sinner receives this free gift of forgiveness, not by doing good deeds, but only by faith. A person is justified when he or she believes in Christ and his redemptive work. It is a gift of God. (Ephesians 2:8 & 9, 2 Corinthians 5:19, Romans 3:22-24, Romans 3:28, Romans 4:5, Mark 16:16)

Baptism is a holy act instituted by God. Using water and God's Word, it offers and gives the forgiveness of sins, spiritual life, and eternal salvation. It is meant for young and old, including children. Infants are also sinful and therefore need the spiritual rebirth brought through baptism. (Matthew 28:19, John 3:5 & 6, Titus 3:5, Mark 10:14, Acts 22:16, Mark 16:16)

Holy Communion is a holy act instituted by Christ. Together with bread and wine we receive Jesus' true body and blood. In this special meal Jesus gives the forgiveness of sins, strengthens our faith, and gives eternal salvation to all who believe. (Matthew 26: 26-28, I Corinthians 10:16, I Corinthians 11:27 & 28, I Corinthians 10:17)

Christians, empowered and guided by the Holy Spirit, will conform their lives to the Word and will of God, out of love and thanks to God for salvation and all blessings, and to witness their faith to others. (I Thessalonians. 4:7, Gal. 5:16, I Corinthians. 10:31, I Peter 2: 9-10)

Human life is the gift of a gracious God. Our life is a time of grace during which we have opportunity to learn the way of salvation through faith in Jesus Christ. Only God has the right to take the life he has given. Life begins at conception and ends when the soul leaves the body.
(Acts 17:25,26; Isaiah 55:6; 2 Corinthians 6:1,2; Psalm 31:15; Exodus 20:13; Psalm 139:13-16; Jeremiah 1:5)

Marriage is the union of one man and one woman. It is a partnership in which the man is the loving head. Marriage is established by God. It is a holy relationship not to be broken. A married person sins if he or she divorces without a biblical reason. Before God, no divorce is valid except in cases of fornication or desertion. The tendency to consider marriage as unimportant results in great harm to the family, the church, and the nation. (Genesis 2:18; Ephesians 5:24,25; Hebrews 13:4; Matthew 19:9; 1 Corinthians 7:15; Psalm 51:10)

God clearly teaches us to have compassion, love, kindness, respect, and dignity with others (Col 3:12-14). Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with Scripture or the doctrines of the Wisconsin Evangelical Lutheran Synod and St. John's Lutheran Church and School.

God created human sexuality and gender at creation when he tells us that "male and female he created them" (Gen 1:27). These two distinct, complementary genders are God's design for people as they relate to one another in matters dealing with human sexuality, marriage, and gender (Gen 1:26-27). Rejection of one's biological sex is a rejection of God's creative action and design for the individual (Psalm 139:13-14; Jeremiah 1:5).

God intends sexual intimacy to occur only between a man and a woman who are married to each other (1 Cor 6:18; 7:2-5). We believe that any form of intimate sexual activity outside of God's prescribed marriage bond is sinful and offensive to God (1 Cor 6:9-10; Heb 13:4).

God forgives all who confess and turn away from their sin, seeking His mercy and forgiveness through Jesus Christ (Acts 3:19-20; 1 John 1:9).

If you would like more information regarding what we believe, please refer to the website of the Wisconsin Evangelical Lutheran Synod at www.wels.net.

By enrolling your son/daughter in our school, you understand that the aforementioned will be taught and you are giving us permission to spiritually serve your son/daughter in this way. It is also understood that your son/daughter is expected to worship with our campus family as we come together weekly for chapel. How blessed we are to openly and boldly give thanks and praise to God as we worship him.

It is also understood that your son/daughter will abide by the Christian and moral standards as prescribed to us in God's Word and outlined in our most recent student handbook.

Again, we are so appreciative to be able to serve your family. We thank you for partnering with us as we carry out our mission to you—we are here to provide an exceptional education, preserve a Christ-focused school culture, promote spiritual growth and Christian service, and prepare life-long disciples of Jesus Christ. May God bless our partnership!