

NOTICE OF NONDISCRIMINATION POLICY AS TO STUDENTS

St. John's Ev. Lutheran School admits students of any race, color, nationality and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs and athletic and other school-administered programs.

SCHOOL DIRECTORY

Pastor, Kieth Kuschel ----- Home 363-9193 or Home Office 363-8627

Principal, James Schneck ----- Cell 262-378-0117 or School 363-4999

School Phone Number ----- 363-4999

School Fax Number-----363-7383

FACULTY

Miss Sarah Knuth (Preschool)----- 592-4054

Mrs. Marjorie Holz (Kindergarten ----- 679-2745

Mrs. Julie Wagner (Grades 1 and 2)-----363-0677

Mrs. Amy Kuske (Grades 3 and 4)-----548-0689

Mr. Steven Toth (Grades 5 and 6) ----- 642-7887

Mr. James Schneck (Grades 7 and 8)----- 378-0117

BOARD OF EDUCATION

Mr. Jim Becco, Chairman ----- 594-3710

Mr. Tom Antczak ----- 642-7215

Mr. Brian Behl ----- 649-4629

Mr. Greg Heinz ----- 470-5854

FORWARD

May this HANDBOOK acquaint you with the program of Christian education offered at St. John's Evangelical Lutheran School. Using this HANDBOOK as a reference will give you a better understanding of the purpose, policies, and practices of our school. Please keep this booklet in a convenient place.

SCHOOL MISSION STATEMENT

The purpose of our school is to obey the command of our Lord Jesus Christ, "Fathers, do not exasperate your children; instead, bring them up in the training and instruction of the Lord." (Ephesians 6:4)

St. John's Lutheran Elementary School strives to provide a thorough training in the doctrines of the Bible, a knowledge of all elementary subjects from the Christian viewpoint; and a Christian environment for the child's daily life. The children are instructed in God's Word. They learn of their sinful condition. They learn of the grace and mercy of our God and Father Who sent His only begotten Son to die for our sins. They learn of the forgiveness that can be theirs through faith in Christ Jesus, their Lord and their Savior.

Our school's primary purpose is the Christian training of the children whose parents are members of St. John's. But our school also realized its responsibility to heed the Lord's command to make disciples of all nations. Therefore, our Christian elementary School is also committed to serving as a mission arm of the congregation.

ENROLLMENT POLICY

All children of St. John's Lutheran Church who are of elementary age are encouraged to attend our school. Children of parents who are not members may be accepted after consultation with the board of Christian Education, the principal and the pastor. (Nonmember admission will be reviewed each school year.)

Parents with enrolled children (member or nonmember) agree to cooperate with the policies and following provisions of this handbook:

- A. The children will be instructed in the doctrines of Holy Scripture and confessed by the Wisconsin Evangelical Lutheran Synod.
- B. Parents and children who are members of St. John's Lutheran Church are **expected** to have regular church attendance.
- C. Parents who are not members of St. John's Lutheran Church or a sister congregation are **expected** to attend our Adult Education class within the present school year. This class enables the parents to become familiar with the doctrines and teachings of the Wisconsin Evangelical Lutheran Synod.
- D. All parents will permit the children to take part in usual school activities and church services. Parents who want to have their child excused should talk to the Principal, the Pastor, or School board.
- E. A child must be five years old by September 1st to enter kindergarten. Children may be admitted to the other grades in view of records showing satisfactory completion of earlier grades.

PRESCHOOL REGISTRATION

St. John's offers a Preschool Program for children who will be age 3 or 4 by Sept 1st, 2008. Classes for children who are 3 years old are held on Tuesday and Thursday with a choice of either AM or PM sessions as class size permits. Classes for children who are 4 years old are held on Monday, Wednesday & Friday with a choice of AM or PM sessions as class size permits. The preschool program runs according to the elementary schedule from September through May. Preschool registration for the following school year will begin in January. Parents of WELS congregations will have 1st opportunity to register, and then parents of currently and previously enrolled non-WELS students, and then the community at large. Parents may hold a place for their child in a session as class size permits by paying a registration fee. Parents will receive a registration packet at that time. Registration forms must be returned to the office by August 1st. Parent orientation meetings will be conducted at school at the end of August.

K-8 REGISTRATION

This year we will be handling registration as last year, which we hope will be as productive. In past years we have combined our registration and our orientation into one night. This year we will have registration throughout the month of August and there will be an orientation night at the end of August. Home visits will be done only with those families requesting one. During this visit the information regarding changes for the upcoming year will be addressed (this information will also be given on orientation night). All paperwork can be mailed in or returned in person to the secretary. If you have any questions regarding the information for registration please contact the school secretary at 363-4999. We ask that you complete all paperwork for your child/children during the summer in the month of August if possible.

FINANCIAL SUPPORT UPDATE

Our school is supported by the members of St. John's Lutheran congregation through their free-will contributions to the church.

Our school maintains a system of textbook rental. Book rental fees for the coming year were decided upon using a flat rate per student amount. This fee covers book rental, art supplies, consumable materials, and the like. The amount is established by the Board of Education yearly and is printed on the Registration Form.

Generally speaking, we hope to have our classrooms filled with children whose parents are members of St. John's. However, as room permits, a limited number of nonmember children may be enrolled, provided they meet the requirements set up by the Board of Education, pastor and principal. This generally means that the child must have a record of good conduct, attendance and cooperation from the previous school attended, and that the parents understand the Lutheran doctrine and philosophy of life that is being taught in our school.

Nonmembers of St. John's are asked to maintain the school by paying a yearly tuition fee which is printed on the Registration Form. Preschool fees are the same for members and nonmembers. **All school fees and tuition payments are expected on or before the 1st day of each of the four quarters. If payment is not received prior to the start of any quarter, the child will NOT BE ABLE to attend class. Any deviation from the above procedure must have the approval of the board of Christian Education.**

St. John's Christian Education Board does not want school fees to interfere with anyone's intent of obtaining Christian education for their child. If anyone needs special arrangements or consideration, please do not hesitate to contact the principal or a board member.

TUITION AND SCHOOL FEE REFUND POLICY

If a child withdraws from St. John's during the present school year, the following refund policy will go into effect:

1. There will be no refund of fees once school begins.
2. In regards to tuition student withdrawal:
 - a. If the student withdraws during the first semester (1st and 2nd quarters) of school, the 2nd semester tuition fee will be refunded.
 - b. There will be no tuition refund after the second semester (3rd and 4th quarters) begins.
3. In case of an expulsion, no school or tuition fees will be refunded.

RELIGIOUS BOOKS

Parents are expected to provide hymnals and Bibles. Those that are needed may be ordered at registration.

NOTES

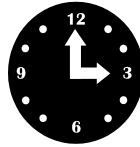
IMMUNIZATIONS AND PHYSICAL EXAMINATIONS

The State of Wisconsin requires all elementary children to have the immunizations listed below. Please check your child's health records to see if you comply. The school health records will be checked by the County health Department in the fall. Tell us at registration if any changes were made during the summer months.

All preschool, kindergarten and other new students who have not had a health exam within the past year must have one upon entrance into our school. The health exam form and immunization form can be picked up at the school office.

SCHOOL SUPPLIES

PRESCHOOL:	1 roll paper towels, 1box of baby wipes, 1box 5oz. Kitchen cups (wax cups—NO PAPER CUPS PLEASE) Please note: the supply fee covers art supplies.
KINDERGARTEN:	Small crayons (8-pack), pointed Fiskar scissors, eraser, Elmer Gold school glue , glue stick, large school bag, school box, large box of Kleenex, 1 roll paper towels and paint smock (old shirt).
FIRST AND SECOND:	#2 pencils, red pen, eraser, crayons, washable markers, ruler (with inches and centimeters), 1 bottle washable glue, glue stick, Fiskar scissors, 6 qt. plastic sterilite container , Composition book, 1 ½”ring binder, 1 roll of paper towels, 1 large box of tissue, school bag, 2 folders, colored pencils.
THIRD AND FOURTH:	Crayons (at least 24), colored pencils, washable markers, one hi-liter, one red pen, glue (bottle), 2 glue stick, eraser, 6 #2 pencils, ruler (with inches and cm), pointed Fiskar scissors, three spiral notebooks, 3 pocket folders, (1 green), 1 pocket folder (with center clips) 2 large box of Kleenex, school bag, pencil box, Composition book (binding/wide line), pencil sharpener, Assignment, Bible, Hymnal.
FIFTH AND SIXTH:	#2 pencils, ruler (with customary and metric measurements), pointed scissors, compass and protractor (6 th grade only), colored pencils, 8 x 10 1/2” wide lined loose leaf paper, (2) 8 x 10 1/2” spiral notebooks, two red pens, two glue sticks, school bag, 1 roll of paper towels, 1 large box of Kleenex, 4 Dark Blue two pocket folders, Calculator, 1 can of yellow tennis balls.
SEVENTH AND EIGHTH:	#2 pencils (at least 2), 4 erasable blue or black ink pens, ruler (with inches and cm), pointed scissors, 1 pocket folder, five 70-count spiral notebooks, 3 glue sticks, 2 erasable red pens or red pencils, Trapper-keeper (or similar type), pencil bag, colored pencils, 2 highlighters, school bag/back pack, 4 rolls paper towels (2 per semester), 2 boxes of Kleenex (1 per semester), Calculator, 1 can of yellow tennis balls.



SCHOOL HOURS

Preschool (both 3 & 4 year old)-----	8:30 A.M. – 11:15 A.M. or 12:30 P.M. – 3:15 P.M.
Kindergarten-----	8: 30 A.M. – 11:20 A.M.
Grades 1-8-----	8:30 A.M. – 3:25 P.M.
Release Days-----	11:15 A.M. OR 12:45 P.M. (this does not include Kindergarten)

Children should not arrive at the school premises before 8:00 a.m. Since teachers are busy preparing for the day’s instruction, the students are unsupervised until 8:15 a.m. Parents’ and students’ cooperation is most important. The doors may be opened earlier during inclement weather.

Students should not be dropped off earlier than 8:00 AM, at which time the school outside doors will be opened, and students may wait quietly between the doors until 8:15. At 8:15 the students will be allowed into their respective classrooms, but should not roam the halls or congregate in the bathrooms. Teachers will take attendance promptly at the 8:30 bell.

Parents who pick up children after school are expected to do so promptly at 3:25 p.m. Children are expected to leave the school grounds immediately after dismissal. Parents will be responsible for their child’s conduct between home and school. The school is unable to assume responsibility for the child’s conduct off the school premises or after school hours. Students will not be allowed to remain in the building proper after 3:45, except for organized, supervised school functions. Students present after 3:45 will remain between the front doors until picked up. If the children are allowed to remain in town after school, they need a permission note from the parents given to the teacher in advance unless stated on the release permission form. In any case, the children will not be allowed to leave the grounds without an adult chaperone. If the children are detained, for any length of time, after school by the teachers, parents will be notified as to the reason.

CURRICULUM (COURSE OF STUDY)

- PRE-SCHOOL:** St. John's Preschool is based on, but not limited to the procedures of the High/Scope curriculum. Experiences are provided that meet children's needs and stimulate learning in all developmental areas—spiritual, physical, intellectual, emotional, and social. These experiences occur in an environment where children learn by hands-on, active experiences that are developmentally appropriate.
- KINDERGARTEN:** Devotions, Religion, Pre-reading, Printing, Number Readiness, Art, Singing, Science, Social Studies, Human Growth and Development, Phy. Ed.
- FIRST GRADE:** Devotions, Religion, Reading, Math, Printing, Music, Language, Science, Social Studies, Human Growth and Development, Art, Phy. Ed.
- SECOND GRADE:** Devotions, Religion, Reading, Math, Spelling, Social Studies, Science, Language, Human Growth and Development, Music, Penmanship, Art, Phy. Ed.
- THIRD GRADE:** Devotions, Religion, Math, Spelling, Reading, Science, Social Studies, Language, Human Growth and Development, Art, Music, Penmanship, Phy. Ed.
- FOURTH GRADE:** Devotions, Religion, Math, Spelling, Reading, Science, Social Studies, Language, Human Growth and Development, Art, Music, Penmanship, Phy. Ed.
- FIFTH GRADE:** Devotions, Religion, Math, Spelling, Reading, Science, Social Studies, Language, Human Growth and Development, Current Events, Art, Music, Penmanship, Phy. Ed.
- SIXTH GRADE:** Devotions, Religion, Math, Reading, Science, Geography, World Cultures and Geography, Language, Spelling, Human Growth and Development, Art, Music, Penmanship, Phy. Ed.
- SEVENTH GRADE:** Devotions, Religion, Confirmation Instruction, Math, Spelling, Reading, Science, American History, Language, Human Growth and Development, Art, Music, Phy. Ed.
- EIGHTH GRADE:** Devotions, Religion, Confirmation Instruction, Math or Pre-Algebra, Science, American History, Music, Spelling, Language, Reading, Human Growth and Development, Current Events, Art, Computer Instruction, Phy. Ed.

PARENT-TEACHER RELATIONSHIPS

As in all aspects of Christian life, the relationship between parents and teachers should reflect a spirit of mutual cooperation to achieve the goal of bringing up children “in the training and instruction of the Lord”. Toward this goal, our staff makes every effort to be available for conferences and parental contact, seeking to be proactive so that problems and misunderstandings may be dealt with in a positive Christian manner.

However, we also realize that we live in a sinful world, and that Satan does his best to bring disharmony between believers. At times a parent may disagree with a school or classroom policy or practice, especially as it pertains to their child. Such concerns should not be allowed to fester within, nor should they become the subject of public conversation or parking lot gossip. God has a better plan as is laid out in Matthew 18. Discuss the problem with your child’s teacher first. Approach the discussion with prayerful humility. Rejoice that the problem is between fellow Christians whose Lord is over all, for under our almighty all-knowing God any such problem can be eventually resolved. If resolution cannot be found at this point, concerns should then be addressed to the principal, who will work with both parents and staff to find a solution. As a final step, unresolved issues can be presented in writing to the Board of Education. However, the board believes that general fairness requires the teaching staff and principal to be given the first opportunities to hear a complaint, in an attempt to achieve an agreeable resolution. Therefore, the board may elect to not give hearing to concerns brought outside the outlined procedures.

SCHOOL ATTENDANCE

By state law, all school-age children are required to attend school every day it is in session. Exceptions are made only because of illness or by special permission of the principal and school board in advance. IN CASE OF AN ABSENCE OF MORE THAN TWO DAYS, THE PARENT SHOULD TELEPHONE THE TEACHER. Absence from school does not excuse the student from making up missed work upon his return to school. Tardiness is to be treated in the same manner as absence and a written excuse should accompany the student. Repeated absence and tardiness will jeopardize the student’s advancement into the next grade. More than 10 absences or tardys per semester will require a meeting with the teacher and principal in order to develop a corrective action plan.

Parents are urged to make appointments with dentists and doctors for nonschool hours and early release days, if possible. Family vacations are discouraged by the Board of Education because they hinder the overall development of the child and they also take a large amount of teacher preparation. In ALL cases a note must accompany the child upon his or her return to school stating the reason and date of the absence. The parents should sign this note.

Students who come to school late without a medical excuse will not be allowed into their respective classrooms until they receive a pass from the office. Parents will need to sign in late students personally before a pass is given. Exception will be made for bus related problems or severe weather situation. Repeated tardiness may be considered cause for retention.

FAMILY TRIPS: When at all possible, family trips should be planned so as to not interfere with a student’s school attendance and education. If this cannot be arranged and students must be absent from school for the purpose of a family trip, a student will only be excused for a maximum of 10 days per school year. If, in the opinion of the parent, there are some exceptional circumstances that they feel warrant an extension of this maximum limit, the parent can meet with the school principal to request that this be considered for approval. Trips where the parents do not accompany a student will not normally be approved. Student absence requests shall be submitted to the school principal at least one week in advance of the planned absence. The request shall be made on a school form provided for this purpose and available from the principal.

Make-up arrangements for an excused absence shall be at the initiative of the student and/or parent and the discretion of the teacher. Make-up provisions may differ among teachers, depending upon the nature of the class and the type of work missed. Alternative assignments may be an option in some situations. It is the student's responsibility to check with each teacher to determine the make-up arrangements. It is recommended that these arrangements be made prior to the student leaving on the family trip.

ST. JOHN'S RETENTION POLICY

At the end of each year, if any student has missed 30 or more days of school, the student will be tested to help evaluate if the child shall be retained or passed to the next grade. Parents will be notified in advance by their child's classroom teacher of the possibility of their child repeating his or her grade. If the teacher recommends that a student is to be retained, the student must either attend an appropriate summer program and be tested before the next school year (a marked improvement must be observed) or repeat the grade the following year.

BICYCLES AND SCOOTERS

Children riding bicycles or scooters to school must park them in the bicycle rack by the school entrance. Bicycles and scooters are not to be ridden during school hours unless special permission has been granted. It is suggested that children bring locks for their bicycles, as the bicycles are left unattended during the school day.



BUS TRANSPORTATION

Bus transportation is available for the convenience of the students by the school district in the area. This service is available to the students only on the days when the public schools are in session. The parents will be notified in advance if there is a conflict of calendars. Those students who are eligible for this service will conduct themselves in a manner becoming a child of God. A faculty member will supervise the children after school is dismissed to make sure the children get on the proper bus. Unless we have a note or phone call stating otherwise, the student will be sent home on the bus. No one will be allowed to go home (or elsewhere) with any other person unless parental permission is given. Students not riding their regular bus should notify the teacher and bus driver with a note from their parents. The principal or teacher must also sign this note. Only bussing students are allowed at our school bus stop. Three misconduct notes given to a child by the school's bus stop supervisor will result in the child being transported by the parents for one day. Repeated misconduct notes may cause extended loss of bus privileges.

Parking Lot Procedures: The most dangerous times in the day for our students is when they are coming and leaving from the building. Parents are asked to always remember that safety must be a priority in the lot, and that extra caution should always be taken.

In order to assist in the safe transfer of students, we have established procedures to keep children out of traffic patterns and away from moving vehicles. Please follow the map below when parking, leaving bus lanes open. Especially, no parking or standing is allowed in front of the building or in the bus pickup area along the north side of the lot. Parents must wait outside, or between the doors in poor weather. Please do not come into the hall or grab children out of line early, as children are lining up and we are trying to eliminate extra congestion and confusion. Following these procedures will insure a safe transition for both our pickup and bus students.

LUNCH TIME

Our school will offer hot lunch three days weekly (served on Monday, Wednesday, & Friday). All except those who are excused to eat at home must remain on the school grounds at all times during the entire school day. Hot lunch will be at a cost of \$1.75 per meal ticket. Your child/children **MUST** have a hot lunch ticket to receive hot lunch. **NO IOU'S** will be accepted. Children who forget their lunch/ticket may call home at morning recess to have a parent bring a meal.

MILK PROGRAM

Chocolate and white milk will again be available to our pupils at \$25 per semester or \$50 per year, per student. Milk can be paid in full at the start of the school year or can be paid for on a semester basis. You will receive an invoice for milk if you decide not to pay in full at registration. Payments must be made prior to the start of the semester.

DRESS CODE

The following guidelines have been established by the Board of Education as policy for the children of St. John's School. The children of our school are asked to dress up for school and not to dress down.

- 1) Pant suits or slacks with appropriate accessories (sweaters, blouses) may be worn.
- 2) Boys and girls should have hairstyles that are not controversial. Boys and girls should have their hair trimmed and neatly combed.
- 3) Neat active wear will be allowed in the classroom.
- 4) The children will not be allowed to wear clothing that is old, torn, or patched. (Manufactured faded jeans are acceptable.) Flannel shirts are allowed only if hemmed at the bottom. Shirts with tails need to be tucked in. Camouflage shirts may be worn, but no full fatigues or camouflaged pants.
- 5) Tops (girls must be able to raise hands over their head and not show any midriff), tank or sleeveless tops and muscle shirts, are not permitted to be worn at school. No cleavage will be showing at any time. Shorts/Skorts (finger tip rule) may be worn until September 30 and from May 1 to dismissal. The Principal may give special permission to wear shorts if unseasonable weather is expected. Parents are asked to use their discretion by listening to the weather. Our principal will have final discretion as to appropriate styles.
- 6) No bare midriff or halter-type clothes are to be worn to school.
- 7) No rock T-shirts, shirts with beer or tobacco slogans, muscle shirts, hats, school bags, or any other attire with non-Christian, derogatory, or worldly slogans printed on them will be permitted. No slogans will be on pants. Brand logos are acceptable on shirts or jackets, but not across the seat of pants or skirts.
- 8) Gym shoes will be left at school.
- 9) Children are encouraged to dress up for church services when children sing; no shorts, sweatpants or jeans. Dress straps must be 3 fingers wide.
- 10) Children must have backed or strapped shoes for recess. No Flip-Flops or unbacked sandals at school.
- 11) No under garments may be showing at any time. Pants are to be worn at or above the waist.
- 12) Children are to wear school shirts on Fridays (school spirit day), field trip days, and for special presentations.

Let us always keep in mind who we are and what we wish to accomplish at St. John's. We are not of the world; we are, and should be, different. The principal and faculty will have final discretion as to what is appropriate and proper. PARENTS, PLEASE ENFORCE THIS DRESS CODE!

Philippians 4:8--"Whatever is true, whatever is noble, whatever is right, whatever is pure, whatever is lovely, whatever is admirable--if anything is excellent or praiseworthy--think about such things."

SCHOOL CLOSING

In the event of inclement weather, the announcing of school closing will be heard on WTMJ (62) and WISN (11) radio. Please call the principal rather than the radio station if a question arises about the closing of the school.

ARTICLE OF CLOTHING CARELESSLY FORGOTTEN

The school is not responsible for any lost or discarded articles of clothing. Any clothing (coats, scarfs, mittens, etc.) brought to the school in the morning should be taken home again after school. Parents, please LABEL anything that can be labeled. A Lost and Found Box is located in the coatroom located directly across from the school office.

ITEMS CHILDREN SHOULD NOT BRING TO SCHOOL

Valuable articles: radios (including boom boxes, walkmans, CD players), Game Boys, jewelry, money, and the like.

Toys: guns, dolls, playing cards, marbles, dice, etc. (This does not include sports equipment or special items for "Show and Tell" period.)

Cosmetics: Parents will **not** allow their children to come to school wearing eye shadow, lipstick or other make-up. The application of cosmetics or hairspray will not be permitted on school grounds. Clear Chap Stick is acceptable. Colored Chap Stick or lip-gloss is not allowed. Scented lotions or perfume should not be used.

Others: Knives, guns, skateboards, rollerblades, etc.

USE OF SCHOOL PHONE

Each child should make arrangements with his/her parents the night before or in the morning before school begins concerning means of getting home, visiting a friend's house, or involving matters after school hours. The children will only be permitted to use the phone if deemed necessary by the teacher. A 25-cent charge will be made for non-emergency calls.

DESTRUCTION OR LOSS OF PROPERTY

The parents will be held responsible for any destruction or loss of schoolbooks, library books, or school property by their child.

TEACHERS' AIDES

If you would like to help our teachers as a volunteer aide, please contact one of the teachers for more information on how you can help to do his work. In the past years we have had excellent assistance, and our students really benefited. We could use additional help; so if you are able and willing, why not give it a try? Contact any member of the faculty or the principal.

FIELD TRIPS

The school will sponsor field trips and tours to various points of interest. These serve to broaden the child's horizon and enrich his learning experiences. Parental permission must be granted for any child taken off the school grounds. Each child will be given such a permission slip to be taken home and signed by the parents in advance of the field trip or tour. Failure to behave on a field trip will result in a teacher contacting the child's parent to discuss the misbehavior and parents may be asked to pick up the child so

that the rest of the trip is not disrupted. Future misbehavior may result in the child missing the next field trip.

CHURCH ATTENDANCE

Regular and faithful attendance at the services of St. John's Lutheran Church is expected of all children enrolled in St. John's Lutheran School. We do not want our children to miss out on the many blessings God has promised us as a result of hearing His Word. A record of each student's church attendance will be recorded on the report card. Parents are also reminded that faithful church attendance on their part is essential to the emotional welfare of the child as well as their own spiritual welfare.

CHURCH SINGING

The children of our school will be singing about every three weeks in our Sunday services during the school year. All children are expected to take an active part in this singing. Please make a special effort to attend the right service when your child is scheduled to sing. Please send a note if your child is unable to attend.



SPECIAL FRIDAY DEVOTIONS AND MISSION OFFERINGS

On the first Friday of every month the children of the school will meet to worship as a group. Mission projects will be announced in the Panther Press. A mission collection will be done once a month at Chapel. By this means the school children can take an active part in helping to spread the Gospel of Salvation. The students will learn to know the missions, schools, agencies, and organizations which our Synod supports.

GRADING, GUIDANCE AND REPORTING TO PARENTS

A - Excellent	93 - 100% - A range	I - Incomplete
B - Good	85 - 92% - B range	S - Satisfactory
C - Average	77 - 84% - C range	U - Unsatisfactory
D - Below Average	70 - 76% - D range	N - Needs Improvement
F - Failure	69 - below - F range	

Report cards and mid-term reports will be issued with the above letter grades. They are a reflection of what each child has accomplished. The Lord has given different abilities to each child. Our foremost concern is that each child is working to the best of his God-given abilities.

Parent-teacher consultations are scheduled for fall and spring. There will be an optional time set aside for those parents who wish to consult the teacher. Additional private conferences will be arranged whenever requested. The consultations help to give the parents a greater understanding of the report card, the child's desires, attitudes and any special strengths or weaknesses. Please check the school calendar for the exact dates. If you wish to visit a classroom, please respect the educational atmosphere of this class and contact your child's teacher first.

ANNOUNCEMENTS

Regular announcements will be distributed to remind parents of coming events through a weekly paper called the PANTHER PRESS. Please consult the school calendar before planning vacations during the school year. If you submit an announcement to be sent home in the Panther Press, please have it approved by the principal.

STUDENT INJURY & PERMISSION TO ADMINISTER MEDICATION

Please note that a permission form is now required if you are asking teachers to administer medication from home. A new form must be filled out any time there is a change in medication or a new medication is to be administered. These forms will be available upon request from the school office. The school will not provide any medication. It is our policy to call 911 for all questionable student injuries.

NOTES

EXTRACURRICULAR ACTIVITIES

Our school offers the students a chance to participate in extracurricular activities with other Wisconsin Synod Christian Elementary Schools. Our school's colors are blue and white. Our teams are known as the St. John's Panthers. Our school also offers other interscholastic activities. Listed below are the activities in which students can participate and the classes which are eligible for each activity.

ATHLETICS

Girls' Volleyball, Grades 5 – 8
Boys' Soccer, Grades 5 – 8
Boys' & Girls' Basketball, Grades 5 – 8
Boys' Wrestling, Grades 5 – 8
Boys' & Girls' Softball, Grades 5 – 8
Boys' & Girls' Track, Grades 5 – 8
Boys' & Girls' Cross Country, Grades 5 – 8
Ski Club, Grades K – 8

OTHER ACTIVITIES FOR BOTH BOYS AND GIRLS

Forensics, Grades 5 - 8
Geography Bee, Grades 5 - 8
Spelling Bee, Grades 5 - 8
Science Fair/Social Studies Fair/Art Fair, Grades K - 8
(These fairs are on a three-year rotation.)
Math Meet, Grades 5 - 8

The faculty and Christian Board of Education has established the following guidelines for those students involved in extracurricular activities.

- A. Participating in these activities is a privilege and should be held and considered an honor.
- B. Only those willing to sacrifice their time and who are receptive to the discipline of our system will get the privilege to represent their school.
- C. An honest use of the student's God-given talents must be shown in his or her scholastic achievement, school attendance, homework, and all other requirements of the school. The student must be in complete satisfactory standing with his or her teacher (using the teacher's best discretion).
- D. Extracurricular activities at St. John's will strive to encourage Christian leadership, responsibility, and to aid Christian students in learning the skills necessary to compete and to witness their faith to others.
- E. Athletic students competing on a school team must show proof of an insurance which will cover injuries received by children while participating on athletic teams.

- F. The Christian Education Board has agreed to make the following policy concerning transportation to school-related events: "The parents of the child will be responsible for providing transportation to athletic and other extracurricular school activities."

A list of participants in the activities and their phone numbers will be given to all families ahead of time so that parents can make arrangements. This policy will hopefully take the burden off the coaches and teachers finding and organizing transportation for the students.

- G. If a student is absent from school, it will be assumed that the student will not be allowed to practice or play in that evening's game.

May our Lord continue to bless us with people willing to serve as leaders and children willing and anxious to participate in our extracurricular activities.

DISCIPLINE

St. John's Lutheran is a Christian Elementary School. It is therefore understood that the Word of God is to rule supreme at our school, and that all discipline is to be shaped in accordance with this norm. It must be understood that the Law and the Gospel are the motivating forces, which determine the discipline of our school. The school assumes the role of the parents when the children are under its care. Pupils are expected to place themselves under this guide. Pastor, teachers, and aids are to be obeyed and respected as the representatives of God as clearly shown in the Fourth Commandment, where God requires respect for all in authority. Bearing this in mind, parents should not attempt to excuse their children from conforming to any of the rules of the school. Parents will be notified of classroom and school rules prior to the start of school.

We ask that parent's refrain from standing in judgment over the disciplinary actions of the school. If any misunderstandings or problems should arise in regard to discipline, we expect that parents will discuss them with teachers in a manner which is pleasing to the Lord and becoming to a Christian.

Any child receiving three detentions per quarter for chronic misbehavior or profanity will be suspended from school attendance for three days. If suspended, the child must appear before the Board of Education with his parents for prayerful discussion regarding his reinstatement into school, which could be on a probationary or conditional basis. Persistent disregard for God's Word and the rules of the school will make it necessary to expel any such pupil.

PURPOSE OF THIS HANDBOOK

The purpose of this handbook is to acquaint the members of St. John's congregation and nonmembers more fully with the Christian Elementary School it supports. Through this handbook we hope that the members are able to understand the aims, policies, and practices of the school. Remember St. John's School and staff in your prayers and with your talents and church offerings.

Christian Education Board: Jim Becco (chairman), Tom Antczak, Brian Behl, and Greg Heinz.

NOTES

ST. JOHN'S EV. LUTHERAN
SCHOOL

2008 - 2009

STUDENT
HANDBOOK



Pastor Kieth B. Kuschel

Principal James A. Schneck

Revised August 2008